



6400 El Verde Road, Leon Valley, TX 78238

MINUTES OF THE MEETING OF THE LEON VALLEY TREE ADVISORY BOARD

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:00 PM, on Monday, October 19, 2015, in the Leon Valley Fire Department Training Room, at 6400 El Verde Road, Leon Valley, Texas.

I. Poll for Attendance and Determination of a Quorum.

- Staff Liaison: Elizabeth Carol (Present)
- TAB Forester: Mark Kroeze, Alamo Region Urban Forester (Absent)
- Members Present: Irene Baldrige, Thomas Benavides, Denise Berger, Melinda Dawson, Mary Key, Diana Sarfin, and Rich Sarfin

II. Approval of Minutes - September 10, 2015 and September 28, 2015.

- Minutes were approved as written.

III. Discussion and update for upcoming 2015 Arbor Day - October 31, 2015

- Ms. Carol passed out copies of the 2015 Arbor Day flyer as well as the Arbor Day schedule.
- Event will run from 9:00 AM to 12:00 PM.
- TAB members will meet at 8:30 AM to setup for the event (LV Library side-parking lot).
- TAB made adjustments to the Arbor Day schedule. New schedule is as follows:
 - 9:00 AM to 9:15 AM -> Mayor's Welcome and Reading of the Proclamation.
 - 9:15 AM to 10:00 AM -> "Trees of Interest" Workshop by Mark Kroeze.
 - 10:00 AM to 11:30 AM -> Tree Adoptions.
 - 11:30 AM to 12:00 PM -> Poster Contest and Closing remarks.
- 350 1 gallon trees will be available for adoption.
- CPS Energy and Texas A&M donated 250 and 100 trees respectively.
- Each household can adopt 2 trees.
- Proclamation is still in draft.
- Ms. Carol has not heard from the schools invited to participate in the Poster Contest.
- Below is listed two other events that will take place during the Arbor Day event.
 - LV Library Halloween Party (LV Library).
 - Northwest Seniors Trash & Treasure Sale (LV Community Center).
- Posters will be made to advertise the Arbor Day tree adoption and will be placed in the LV Library and Community Center.
- Ms. Carol has already purchased the supplies needed by the TAB to include water. She is also preparing the following:
 - Pledge Forms.
 - Flyers on the trees to be adopted out (once she confirms the types).
 - Flyers on "how to plant trees".

IV. Discussion on Tree City USA and Tree City Growth Award Application.

- One of the requirements for Tree City USA is for the city to spend \$2.00 per capita. The 2013 census indicates a population of 10,808 in LV. This number will be used for the computation.
- Other factors will include the cost of the trees adopted out and the hours put in by Public Works, City Hall, Fire Department and its Firewise efforts, the site evaluation of the LC-17 site (repurposing of trees), TAB and other volunteers, etc.

V. Discussion on request to plant a Tree at the Leon Valley Library in honor of Lynne King.

- The TAB will provide the funding for the tree(s) requested by the LV Library.

VI. Discussion on Leon Valley Tree Web page.

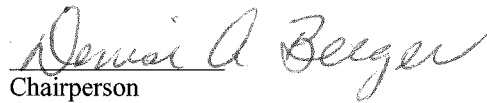
- Ms. Carol provided an update on the web page. Once completed and approved, it can be pushed onto Facebook and Twitter.

VII. Future Agenda Items.

- **How to improve tree focus.**
 - To be discussed at the next TAB meeting: Arbor Day and aspects of the City Master Plan.
- **Website updates.**
 - Will be discussed at the next TAB meeting.
- **Neighborwood program.**
 - This topic will be revisited in 2016.
- **Strategic Tree planting goals.**
 - The draft Tree portion of the City Master Plan shall be discussed with the Park Commission at a future meeting.
- **Other Topics.**
 - There is an upcoming meeting between the Park Commission and the TAB to review a "Joint-plan" to plant trees in the park. It will be attended by Ms. Carol, Ms. Berger, and Mr. Benavides. Ms. Carol will confirm the date and time and contact the others.

VIII. Adjourn.

- Meeting adjourned at 7:05 PM.
- The next meeting of the TAB is tentatively scheduled for Monday, December 7, 2015, at 6:00 PM, at the Leon Valley Fire Department Training Room.


Chairperson